

# Driving decarbonization and digitalization. Together.



## Working Student: Project Management Office - Reporting (f/m/div)

### Job description

Do you want to expand your experience in project management and enjoy working internationally in a global high-tech company? Additionally, you have a passion for data and reporting including the visualization of outcomes? Are you characterized by your open nature and strong communication skills? Then this student job is the perfect match for you! Our team in Munich is looking for a committed student who supports them in the project management office. Sounds interesting? Then don't hesitate and apply now. We are looking forward to your application!

- **Focus on continuous improvement:** You will support in optimizing budgeting and reporting processes within the Project Management Office (PMO), ensuring continuous improvement and alignment with organizational goals
- **Experience project management:** You will work with project managers to implement best practices and transition to new tools on the project to ensure its success
- **Data is everything:** You will contribute to the development of project-related metrics and dashboards, providing valuable insights into project performance and resource allocation
- **Keep the overview:** You create presentations and documentations in Confluence
- **Organizational talent:** You contribute to Management Administration in execution of organizational events

### Profile

- **Study field:** You are currently studying Business Administration, Business Informatics or similar
- **Experience:** You already have previous exposure to data management, business development, project management or finance
- **Interests:** You ideally possess knowledge of project management practices
- **Technical Skills:** You have basic programming or data analysis skills; knowledge of Python and Tableau is a plus
- **Personality:** You would describe yourself as a solution-oriented person that is able to work independently with great self-initiative
- **Language skills:** You have very good English skills, German is a plus

Please attach the following documents to your application:

- CV in English

### At a glance

Location: **Munich (Germany)**  
Job ID: **HRC0769997**  
Start date: **Jul 01, 2024**  
Entry level: **0-1 year**  
Type: **Part time**  
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **HRC0769997**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)



### Contact

**Rahel Tews**  
Recruiter



- Certificate of enrollment at university
- Latest grades transcript (not older than 6 months)
- High school report

Important information:

- **Working part-time:** The focus is on studies. Therefore, working student is possible during the lecture period with a maximum of 20 hours per week.
- **Proper students (according to the German law) are welcome:** You must be enrolled, and the examination results or modules of your studies must not have been completed yet, so that you can still work in our team for at least 6 months. You must also not be in a semester of leave.
- **You should live close to the site:** It is important for us to work with you on site and to integrate you into the team. You should therefore be able to come to the site regularly.

## Benefits

- **Munich:** Coaching, mentoring networking possibilities; Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Home office options; Part-time work possible (also during parental leave); Sabbatical; On-site creche and kindergarden with 220 spots, open until 5:30pm; Holiday child care; On-site social counselling and works doctor; Health promotion programs; On-site gym, jogging paths, beachvolleyball, tennis & soccer court; On-site canteen; Private insurance offers; Wage payment in case of sick leave; Corporate pension benefits; Flexible transition into retirement ; Performance bonus; Reduced price for public transport and very own S-Bahn station; Access for wheelchairs; Possibility to work remotely from abroad (EU)

## Why Us

[Find out](#)

what we are looking for in your CV

[Find out](#) how the student application process works with us

[Discover](#) our student website

**Driving decarbonization and digitalization. Together.**

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

### **Power & Sensor Systems (PSS) drives leading-edge power management, sensing, and data transfer capabilities**

The **PSS division** powers decarbonization and digitalization with a wide range of energy-efficient and digital solutions. PSS semiconductors help avoid carbon emissions, use resources sustainably, manage power effectively and intelligently, give 'things' smart senses, and process data quickly and reliably. The portfolio includes power, connectivity, RF, and sensor system technologies to develop smaller, lighter, smarter, and more efficient solutions for consumer devices, smart home/building applications, robotics, computing and data centers, charging devices, power tools, and much more.

The next generation of silicon and wide-bandgap (SiC and GaN) solutions provides unparalleled performance and reliability for 5G, big data, and renewable energy applications. These materials are paving the way for further energy and carbon savings. Highly precise XENSIV sensor solutions are enabling IoT devices to react intuitively to their surroundings for seamless user interactions while audio amplifiers bring exceptional sound experiences to smart speakers and other audio use cases.



**We are on a journey to create the best Infineon for everyone.**

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant 's experience and skills.

We look forward to receiving your resume, even if you do not entirely meet all the requirements of the job posting.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

[Click here](#) for more information about Diversity & Inclusion at Infineon.

